On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is http://www.gsaadvantage.gov

WORLDWIDE FEDERAL SUPPLY SCHEDULE CONTRACT
SCHEDULE TITLE: GENERAL PURPOSE COMMERCIAL INFORMATION
TECHNOLOGY EQUIPMENT, SOFTWARE, AND SERVICES

FSC GROUP: 70
SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES
FPDS Code D302  IT Systems Development Services
FPDS Code D306  IT Systems Analysis Services
FPDS Code D308  Programming Services
FPDS Code D310  IT Backup and Security Services
FPDS Code D316  IT Network Management Services
FPDS Code D317  Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services (All other information services belong under Schedule 76)
FPDS Code D399  Other Information Technology Services, Not Elsewhere Classified

SAVA Workforce Solutions, LLC
13873 Park Center Road, Suite 300 N
Herndon, VA 20171
Email: info@savasolutions.com
703.766.6220 phone
703.766.6912 fax
Internet Address: www.savasolutions.com

Contract Number: GS-35F-0483W
Period Covered by Contract: Till June 8, 2020
General Services Administration
Federal Acquisition Service
Pricelist current through Modification #0017, dated 2/27/2015

CONTRACTOR’S ADMINISTRATION SOURCE:
Sanjeev Hirani
13873 Park Center Road, Suite 400N
Ph: 703-766-6260
Fax 703-766-6912
E-Mail: sanjeev.hirani@akima.com

BUSINESS SIZE: Other than Small

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at: www.gsa.gov/schedules
### TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS</td>
<td>1</td>
</tr>
<tr>
<td>TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)</td>
<td>3</td>
</tr>
<tr>
<td>CONTRACTOR’S INFORMATION TECHNOLOGY LABOR CATEGORY OFFERINGS</td>
<td>7</td>
</tr>
</tbody>
</table>
CUSTOMER INFORMATION:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

<table>
<thead>
<tr>
<th>SIN</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>132</td>
<td>Information Technology Professional Services - SUBJECT TO COOPERATIVE PURCHASING</td>
</tr>
</tbody>
</table>

**Cooperative Purchasing (RC) and Disaster Recovery (STLOC) are available under SIN 132-51.

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:

(Government net price based on a unit of one)

See Price List on page 7

1c. HOURLY RATES (Services only):

See Price List on page 7

2. MAXIMUM ORDER*:

<table>
<thead>
<tr>
<th>SIN</th>
<th>MAXIMUM ORDER</th>
</tr>
</thead>
<tbody>
<tr>
<td>132-51</td>
<td>$500,000/per Order</td>
</tr>
</tbody>
</table>

NOTE TO ORDERING ACTIVITIES: *If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contractor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. MINIMUM ORDER: $100

4. GEOGRAPHIC COVERAGE: Domestic & Overseas

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

5. POINT(S) OF PRODUCTION: N/a

6. DISCOUNT FROM LIST PRICES:

GSA Net Prices are shown on the attached GSA Pricelist. Negotiated discount has been applied and the IFF has been added.

7. QUANTITY DISCOUNT(S): None

8. PROMPT PAYMENT TERMS: 0% Net 30 Days

9.a Government Purchase Cards must be accepted at or below the micro-purchase threshold.

9.b Government Purchase Cards are accepted above the micro-purchase threshold. Contact contractor for limit.

10. FOREIGN ITEMS: N/a

11a. TIME OF DELIVERY: 30 days or Negotiated at the task order level.

11b. EXPEDITED DELIVERY: Negotiated at the task order level.
11c. **OVERNIGHT AND 2-DAY DELIVERY:** Overnight and 2-day delivery are available. Contact the Contractor for rates.

11d. **URGENT REQUIREMENTS:** Agencies can contact the Contractor’s representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

12. **FOB POINT:** Destination

13a. **ORDERING ADDRESS:** Same as contractor or insert address if different

13b. **ORDERING PROCEDURES:** Ordering activities shall use the ordering procedures described in Federal Acquisition Regulation 8.405-3 when placing an order or establishing a BPA for supplies or services. The ordering procedures, information on Blanket Purchase Agreements (BPA’s) and a sample BPA can be found at the GSA/FSS Schedule Homepage (fss.gsa.gov/schedules).

14. **PAYMENT ADDRESS:** Same as contractor or insert address if different

15. **WARRANTY PROVISION:** N/a

16. **EXPORT PACKING CHARGES:** N/a

17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:** None

18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** N/a

19. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/a

20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/a

20a. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** N/a

21. **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/a

22. **LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/a

23. **PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/a

24a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** N/a

24b. **Section 508 Compliance for Electronic and Information Technology (EIT):** N/a

25. **DUNS NUMBER:** 145725763

26. **NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:** Contractor has an Active Registration in the SAM database.
1. SCOPE
a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES  I-FSS-60 Performance Incentives (April 2000)
a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER
a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES
a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)
(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may
agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or
(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

7. RESPONSIBILITIES OF THE CONTRACTOR
The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY
Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR
All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST
a. Definitions.
“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.
“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants
and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor. An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES
The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS
For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIAION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007)  Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:
(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
(1) The offeror;
(2) Subcontractors; and/or
(3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES
Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS
Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS
The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.
16. **DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING**

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Professional Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

See below for the IT Professional Services Labor Category descriptions and the Hourly Pricing inclusive of IFF.
SAVA WORKFORCE SOLUTIONS, LLC’S
INFORMATION TECHNOLOGY
LABOR CATEGORY OFFERINGS

EXISTING LABOR CATEGORIES

Data Analysts $39.70

**Functional Responsibilities:** Developing spreadsheets, tracking databases, reports and presentations using Microsoft Office products. Ensuring information is accurate and performing analytical computations necessary to process the data. Monitoring and coordinating operational activities through technical communication and/or information technology systems. Analyzing electronic and hard copy records for accuracy and completeness to include ensuring data is entered in a consistent format and to ensure data integrity. Performing research and data collection to locate missing file information. Managing administrative office functions. Managing Time & Attendance for TDS group personnel. Maintaining monthly motor vehicle files. Performing customer service activities with DEA stakeholders. Performing in a variety of administrative office functions such as answering telephones, distributing mail, maintaining calendars, documents scanning, coordinating meetings and reserving conference rooms. Other related duties as assigned

**Minimum Education:** High School Diploma

**Minimum Years of Experience:** Minimum of 3 years experience and must be proficient in the Microsoft Office Suite of products and general knowledge of IT systems and communications tools. An associates degree or higher is equivalent to years experience.

Programmer $100.00

**Functional Responsibilities:** Perform programming tasks in a timely manner. Such tasks include but are not limited to: Control panel Programming, Touch panel design. Interact with project engineer to achieve complete and functional program. Perform trouble shooting in the field as needed to achieve complete and functional system.

**Minimum Education:** Formal education in Electronics or related field preferred; CTS Certification

**Minimum Years of Experience:** Proficient in programming languages (Axcess, Netlinx, Simpl, Simpl Windows & Simpl + ) AMX or Crestron. Advanced knowledge of signal flow for audio, video and control.

Engineer $147.39

**Functional Responsibilities:** Provide technical design and pricing for project. Turn out design/bid documents for design build contracts. Create pricing bids if required. Insure that system will perform as represented. Check that all of the materials needed for job are included on material control sheet, identified by model number and cost. CAD drawings are prepared. Provide field install/trouble shooting support for challenging technical issues. Provide field service support

**Minimum Education:** Formal education in engineering or related field experience. Proficiency in CAD. Thorough knowledge of systems design and troubleshooting

**Minimum Years of Experience:**

Senior Engineer I $96.49

**Functional Responsibilities:** Supports the 24x7 security monitoring and log management activities. Essential duties & responsibilities include providing the following services: Intrusion detection, incident response, security incident reporting, digital forensics, vulnerability identification, virus control, contingency planning, information security solutions engineering, policy and planning, and network modeling. Provides Expertise in Information Assurance. Experience in at least one of the following; log analysis, Checkpoint IPS-1, ForeScout Counteract, nCircle, Citrix, Bluecoat, SNORT.

**Minimum Education:** Bachelor’s degree (in Computer Science or related field) or equivalent

**Minimum Years of Experience:** five to seven years of related work experience
IA Technologist $85.38

**Functional Responsibilities:** Under minimal supervision provides the following duties & responsibilities: Supports the 24x7 security monitoring and log management activities, Intrusion detection, incident response, security incident reporting, digital forensics, vulnerability identification, virus control, contingency planning, information security solutions engineering, policy and planning, and network modeling. Expertise in Information Assurance. Experience in at least one of the following: log analysis, Checkpoint IPS-1, ForeScout Counteract, nCircle, Citrix, Bluecoat, SNORT.

**Minimum Education:** Requires Bachelor’s degree (in Computer Science or related field) or equivalent.

**Minimum Years of Experience:** two to four years of related experience

Project Manager $116.17

**Functional Responsibilities:** Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contract personnel and communicating policies, procedures and goals of the organization to the organization to subordinates. Maintain full authority to act for the Contractor on all matters relating to Contractor personnel. Able to read, write, speak, and understand English fluently. Required to attend weekly staff meetings, as requested. Available during core hours within two (2) business hours to meet or otherwise collaborate with Government personnel designated by the CO to discuss contract issues.

**Minimum Education:** Project Management Professional (PMP) certified with at minimum of five years of directly related experience in the IT arena;

**Minimum Years of Experience:** Experience in providing EVM, SLA’s and Operations management

Junior Security Engineer $74.69

**Functional Responsibilities:** Knowledge in firewall management, SCOM and all Windows 2000 Admin tools, managing and monitoring systems with LDAP and SNMP, Virus Protection management, VPNs, remote access and encryption and with C&A process and FISMA requirements

**Minimum Education:** Windows 200x Administration MCSE preferred

**Minimum Years of Experience:** Minimum of 2 - 3 years Experience in Information Security

Senior Security Engineer $114.70

**Functional Responsibilities:** Knowledge in firewall management, SCOM and all Windows 2000 Admin tools, Virus Protection management, VPNs, remote access and encryption, and C&A process and FISMA requirements

**Minimum Education:** CISSP certified required; Windows 200x; Administration MCSE preferred

**Minimum Years of Experience:** Minimum of 5 years Experience in Information Security

Junior System Analyst $74.69

**Functional Responsibilities:** Good organization and communications skills, ability to manage document and report library and to track multiple tasks and provide status reports; knowledge in SharePoint administration, IT Systems reporting and with QA Process and CM checks

**Minimum Education:** Requires Bachelor’s degree (in Computer Science or related field) or equivalent

**Minimum Years of Experience:**

Mid Level Systems Analyst $87.41

**Functional Responsibilities:** Good organization and communications skills; Ability to create reports with raw data; Knowledge of SharePoint administration, IT Systems reporting, and ITIL Service Delivery desired

**Minimum Education:** Requires Bachelor’s degree (in Computer Science, Management Information Systems or related field) or equivalent

**Minimum Years of Experience:** Minimum 4 years of IT experience
**Senior Systems Analyst**

**Functional Responsibilities:** Excellent organization and communications skills; Knowledge in ITIL Service Delivery and IT networks; Ability to develop analysis metrics and recommend improvements and SLAs and performance measures

**Minimum Education:** Requires Bachelor’s degree (in Computer Science, Management Information Systems or related field) or equivalent

**Minimum Years of Experience:**

**Computer Systems Analyst (Senior)**

**Functional Responsibilities:** Provides technical and administrative direction for personnel performing software development tasks, including the review of work products for correctness, adherence to the design concept and to user standards, and for progress in accordance with schedules. Coordinates with the Project Manager to ensure problem solution and user satisfaction. Makes recommendations, if needed, for approval of major systems installations. Prepares milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representatives. Provides daily supervision and direction to support staff.

**Minimum Education:** Bachelor’s degree (in Computer Science, Management Information Systems or related field) or equivalent

**Minimum Years of Experience:** five to seven years of related experience.

**Test Engineer (Senior)**

**Functional Responsibilities:** Subject matter expert providing testing expertise for support of user requirements of complex to highly complex software/hardware applications. Directs and/or participates in all phases of risk management assessments and software/hardware development with emphasis on analysis of user requirements, test design and test tools selection. Responsible for ensuring that the test design and documentation support all applicable clients, agency or industry standards time lines and budgets. Responsible for ensuring that testing conclusions and recommendations are fully supported by test results, and project managers are fully informed of testing status and application deviations from documented user requirements.

**Minimum Education:** Require a Ph.D. in Engineering, Computer Science, Information Systems, or other related disciplines OR a master’s degree OR a bachelor degree

**Minimum Years of Experience:** 5-7 years of progressive experience (with PH.D.) OR eight to ten year’s experience, (with masters) OR ten to twelve years (with bachelors)

**Web Developer**

**Functional Responsibilities:** Designs, develops, troubleshoots, debugs, and implements software code (such as HTML, CGI and JavaScript) for components of the website. Works with graphic designers and other members of a project team to develop the site concept, interface design, and architecture of the website. Responsible for interface implementation. Requires strong navigation and site design instincts.

**Minimum Education:** Bachelor’s degree (in Computer Science or related field)

**Minimum Years of Experience:** five to seven years of related experience

**Program Manager**

**Functional Responsibilities:** Acts as the single point for planning and executing task orders awarded. Is the primary point of contact for the customer. Oversees all work and takes corrective action as necessary to ensure project success. Manages staff, budget, prioritization, and other contract or personnel matters. May also serve as technical lead

**Minimum Education:** Requires bachelor’s degree in a relevant discipline

**Minimum Years of Experience:** a minimum of fifteen years of related work experience, or an equivalent combination of education and experience from which comparable knowledge and abilities can be acquired

**Project Coordinator I**

**Functional Responsibilities:** Acts as a focal point for planning and executing task (s). Is a primary point of contact for the Customer. Oversees all work and takes corrective action as necessary to ensure project success. May also serve as a technical lead. Responsible for the overall management of the specific task (s) and insuring that the technical solutions and schedules of the task are implemented in a timely manner.
Minimum Education: Requires Bachelor's degree in related field or equivalent two to four years of related experience

Minimum Years of Experience: two to four years of related experience

Project Coordinator II $121.28

Functional Responsibilities: Acts as a focal point for planning and executing task(s). Is a primary point of contact for the Customer. Oversees all work and takes corrective action as necessary to ensure project success. May also serve as a technical lead. Responsible for the overall management of the specific task(s) and ensuring that the technical solutions and schedules of the task are implemented in a timely manner. Maintains the records and files of the project, to include data administration, financial expenditures, prepares financial progress reports, and assists with the generation and maintenance of the project schedule. Generates contract deliverable letters of transmission and coordinates the preparation of data deliverables.

Minimum Education: Requires Bachelor's degree in related field or equivalent

Minimum Years of Experience: five to seven years of related experience

Systems Administrator I $107.43

Functional Responsibilities: Supports the daily activities of configuration and operation of business systems which may be mainframe, min, or client server based. Optimizes system operation and resource utilization, and performs system capacity analysis and planning. Provides assistance to users in accessing and using business systems. Demonstrates intermediate level expertise in all areas of systems administration.

Minimum Education: Requires Bachelor's degree (in Computer Science or related field) or equivalent

Minimum Years of Experience: two to four years of related experience

Systems Administrator II $151.07

Functional Responsibilities: Supervises and manages the daily activities of configuration and operation of business systems which may be mainframe, mini, or client server based. Optimizes system operation and resource utilization, and performs system capacity analysis and planning. Provides assistance to users in accessing and using business systems. Demonstrates senior level expertise in all areas of systems administration.

Minimum Education: Requires Bachelor's degree (in Computer Science or related field) or equivalent

Minimum Years of Experience: five to seven years of related experience

Database Specialist (Senior) $127.77

Functional Responsibilities: Manages the development of database projects. Plans and budgets staff and data base resources. When necessary, reallocates resources to maximize benefits. Prepares and delivers presentations on database management systems (DBMS) concepts. Provides daily supervision and direction to support staff.

Minimum Education: Bachelor's degree (in Computer Science or related field) or equivalent

Minimum Years of Experience: ten to twelve years of related experience

Certified Network Engineer $214.14

Functional Responsibilities: Possess the following skills: CCNP, experience with Catalyst Switches (6500,5500, 2948G, XL), VLAN management, Cisco Routers and IP Routing Protocols (OSPF, BGP), SNMP monitoring, exposure to working with either Linux or WinkeK and experience in dealing with 3rd parties, fault-finding and trouble shooting. Understands, CCDP, Checkpoint, VPN, Sniffer, Cisco Works or Cisco View, Alteon and other load balancing related technologies, PIX and either linux or Win2K. Works on monitoring, maintenance, upgrade and configuration of the network, maintain security levels and documentation.

Minimum Education: Bachelor's degree (in Computer Science, Math or Engineering) or equivalent

Minimum Years of Experience: ten to twelve years of related experience

Network Engineer (Senior) $126.28

Functional Responsibilities: Functions as technical lead on network projects. Designs quality control and test procedures. Applies Technical expertise to support the development of the architecture and the total solution. Interfaces with the Government client organization on the solution design. Advises, analyzes and researches network solutions for the Government.

Minimum Education: Requires Bachelor's degree in (Computer Science, Math or Engineering) or equivalent

Minimum Years of Experience: five to seven years of related experience.
**Systems Engineer**

**Functional Responsibilities:** Defines and documents the client concept of operations and requirements and implements the engineering methodology to meet the project technical requirements. Performs technical activities in coordination with other internal support groups to facilitate resolution of customer problems. Provides technical guidance in structured system development activities designed to develop complex technical solutions for client information technology requirement.

**Minimum Education:** Requires Bachelor’s degree (in Computer Science or related field) or equivalent

**Minimum Years of Experience:** five to seven years of related work experience

---

**Project Manager (Senior)**

**Functional Responsibilities:** Has extensive technical project management expertise. Responsible for the technical specifications and technical performance of either a large-scale development effort or a series of low to medium scale efforts. Provides expert consultation and direction for complex system development and technical service implementation. Manages staff, budget, prioritization, and other contract or personnel matters.

**Minimum Education:** Requires Bachelor’s degree or equivalent

**Minimum Years of Experience:** twelve to fifteen years of related (technical environment) experience and Prior project management experience.

---

**Subject Matter Expert II**

**Functional Responsibilities:** Acts as a consultant to the project organization to provide technical expertise and guidance for significantly complex client problems. Provides consulting to agency heads, directors, and senior managers on process improvement efforts, to include giving lectures, speeches, writing technology studies and concepts with 2-4 years experience and/or additional technical knowledge beyond the scope of experience inherent in the SME I.

**Minimum Education:** Require a Ph.D. in Business, Engineering, Management Sciences, Computer Science, Information Systems, or other related disciplines OR a master’s degree OR a bachelor’s degree

**Minimum Years of Experience:** 5-7 years of progressive experience (with PH.D.) OR eight to ten year’s experience, (with masters) OR ten to twelve years (with bachelors)

---

**Telecommunications Engineer (Senior)**

**Functional Responsibilities:** Studies, designs, tests and builds telecommunications networks such as; ATM, VPN, DIA, Wireless, frame relay, etc… Recommends the appropriate telecommunication equipment and supervises the installation. Understands broadcasting and telecommunication rules and standards, including BELL Core standards.

**Minimum Education:** Requires Bachelor’s degree in (Computer Science, Math or Engineering) or equivalent

**Minimum Years of Experience:** five to seven years of related experience

---

**Sr. Business Process Engineer**

**Functional Responsibilities:** Recommends and designs cost effective strategies to increase the effectiveness and efficiency of the organizations business process through changes in policies, procedures, organization structure and the application of enabling technology. Demonstrated knowledge of modeling, simulation and workflow computer based tools applicable to the reengineering effort supported. Knowledge of current information technology tools, techniques, COTS software with the ability to apply knowledge to solve reengineering business processes. Demonstrates senior level subject manner expertise in all areas of business process reengineering and analysis.

**Minimum Education:** Must have at least a B.A. or B.S. degree or equivalent experience in a related field.

**Minimum Years of Experience:** At least 7 of experience in the required subject field.

---

**CCNA certified Network Associate**

**Functional Responsibilities:** Understands LAN technologies including basic switching and VLANS, traffic filtering through access lists and the IGRP routing protocol, advanced routing protocols including OSPF, IS-IS, EIGRP and BGP, advanced IP. Addressing, route Optimization, IP Traffic Management. Networking fundamentals, includes OSI model, networking components, premise wiring, industry standards, topologies and network design.

**Minimum Education:** Must have at least a AA or AS degree or equivalent experience in a related field.

**Minimum Years of Experience:** At least 5 of experience in the required subject field.
Database Specialist/ Analyst  $102.34

**Functional Responsibilities:** Manages the development of database projects. Plans and budgets staff and database resources. When necessary, reallocates resources to maximize benefits. Prepares and delivers presentations on database management systems (DBMS) concepts. Provides daily supervision and direction to support staff.

**Minimum Education:** Must have at least a B.A. or B.S. degree or equivalent experience in a related field.

**Minimum Years of Experience:** At least 10 of experience in the required subject field.

Lead IT Customer Support Tech  $87.81

**Functional Responsibilities:** Provides daily supervision and direction to staff that are responsible phone and in-person support to users in the areas of e-mail, directories, standard Window desktop applications and applications developed or deployed under this contract. These personnel serve as the first point of contact for troubleshooting hardware/software PC and printer problems.

**Minimum Education:** Must have at least a AA or AS degree or equivalent experience in a related field.

**Minimum Years of Experience:** At least 7 of experience in the required subject field.

Customer Support Specialist / Technician  $64.50

**Functional Responsibilities:** Provides phone and in-person support to users in the areas of e-mail, directories, standard Windows desktop applications, and applications developed under this contract or predecessors. Serves as the initial point of contact for troubleshooting hardware/software PC and printer problems.

**Minimum Education:** Must have at least a AA or AS degree or equivalent experience in a related field.

**Minimum Years of Experience:** At least 3 of experience in the required subject field.

Oracle Engineer/ Database Administrator  $154.58

**Functional Responsibilities:** Responsible for the definition, implementation, and documentation of procedures and tools to be used by DBAs to tune and manage the PassEdge Accessbase server implemented on Oracle 8.1.6. Participate in the implementation and maintenance of the database portions of the AccessBase server application, written in C++ using OCI and oracle stored procedures. Experience in configuring Oracle databases for high availability and/or fail-over. PL/SQL, OCI, and /or Oracle stored procedures. Performance tuning and administration of oracle database.

**Minimum Education:** Must have at least a B.A. or B.S. degree or equivalent experience in a related field.

**Minimum Years of Experience:** At least 10 of experience in the required subject field.

System Architect (Senior)  $122.62

**Functional Responsibilities:** Establishes system information requirements using analysis of the information engineer(s) in the development of enterprise-wide or large-scale information systems. Designs architecture to include the software, hardware, and communications to support the total requirements as well as provide for the present and future cross-functional requirements and interfaces. Ensures these systems are compatible and in compliance with the standards for open systems architectures, the Open System Interconnection (OSI) and International Standards Organization (ISO)reference models, profiles of standards – such as Institute of Electrical and Electrical Engineers (IEEE) Open System Environment (OSE) reference model – as they apply to the implementation and specification of Information Management (IM) solution of the application platform, across the application program interface (API), and the external environment/software application. Ensures that the common operating environment is TAFIM compliant. Evaluates analytically and systematically problems of workflows, organization, and planning and develops appropriate corrective action. Provides daily supervision and direction to staff.

**Minimum Education:** Must have at least a B.A. or B.S. degree or equivalent experience in a related field.

**Minimum Years of Experience:** At least 5 of experience in the required subject field.

Storage System Engineer (Senior)  $141.12

**Functional Responsibilities:** Storage Systems Engineer provides multi-level NAS and SAN support to Windows, Unix, Oracle and Network teams in both administrative and engineering capacities. The Storage Systems Engineer is directly responsible for the administration of NetApp FAS3xxx hosting 100+ terabytes of total storage over CIFS, NFS and ISCSI.
Minimum Education: Must have at least a B.A. or B.S. degree or equivalent experience in a related field.
Minimum Years of Experience: At least 7 of experience in the required subject field.

**Biometrics Project Manager (Senior)**

Functional Responsibilities: Biometrics Program Manager will be a subject matter expert supporting full integration of biometrics modalities (fingerprints, facial images, iris images, DNA and other modalities) as a key part of a biometrics program for a Government customer in the Washington, DC area. The objective of the program is to provide leadership and direction for Biometric systems, algorithms, devices and other Biometric technologies, and to manage both the incorporation of biometric information and the lawful exchange of biometric information with other Government agencies. The Biometrics Program Manager is expected to be fully cognizant of their responsibilities to protect the privacy and civil liberties of US persons under the Privacy Act of 1974, as it may affect the sharing and/or storage of biometric and related biographic information. Support will include technology assessment, standards conformance, maintaining a storage repository for biometric templates and images, biometric program execution, development and execution of biometrics training programs, and agency representation at the highest levels of the Government and with senior Government policy makers.

Minimum Education: Must have at least a B.A. or B.S. degree or equivalent experience in a related field.
Minimum Years of Experience: At least 7 of experience in the required subject field.

**Software / Applications Developer (Senior)**

Functional Responsibilities: Responsible for building and maintaining web-based applications. The candidate will be responsible for new development, enhancements, and maintenance in Java/J2EE (JMS, EJB, and Servlets) and shall have extensive knowledge of design patterns. The candidate will also be responsible for the design, coding, and testing of Java based applications and the design and implement of web-based applications. Primary development: Java, XML, XSLT, Servlets, Spring, Tiles, DOM, XMLObject, JSTL, JSP, MVC2/Struts, stored procedures, triggers and views and Oracle PL/SQL.

Minimum Education: Must have at least a B.A. or B.S. degree or equivalent experience in a related field.
Minimum Years of Experience: At least 7 of experience in the required subject field.

**SME I**

Functional Responsibilities: Provide support in collection, analysis, evaluation and the preparation of recommendations for program improvements, optimization, development, and/or administration efforts in any of the following specialties: intelligence analysis and/or law enforcement analysis. Conduct comprehensive related research on applications and intelligence related automation to support analytical efforts. Compare and contrast information from different sources. Prepare, produce, and disseminate both scheduled and unscheduled general intelligence products, such as: briefings, studies, estimates, and assessments memoranda. Promote and coordinate, where applicable, the sharing of organized criminal intelligence and criminal investigations with FBI when there is a nexus to the U.S. Identify resource requirements and shortfalls to supervisor. Represent activity in working groups and committees as substantive authority in subject area.

Minimum Education: Must have at least a B.A. or B.S. degree or equivalent experience in a related field.
Minimum Years of Experience: Have or be able to obtain a security clearance at the TS/SCI level. Must have 6 years of experience in the required subject field, including 4 years of specialized experience. Additional education may be substituted for years of experience. Must have at least 4 years specific technical experience directly related to the required area of expertise with DOD or other related Government Agency.

**SME II**

Functional Responsibilities: Demonstrates expertise in a variety of the field’s concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. May provide consultation on complex projects and is considered to be the top level contributor/specialist. A wide degree of creativity and latitude is expected. Responsible for planning and directing an organization’s strategic and long-range goals. Works with end user groups to evaluate and solve technical problems. Leads and directs the work of others. Coordinates and manages the preparation of gathering information, analysis, evaluations, and recommendations for proper implementation of programs in any of the following specialties: intelligence analysis and law enforcement analysis. Define critical intelligence topics and initiate comprehensive or unique research efforts on topics as related to extensive or speculative analytical projects. Oversees requirements for new databases and information services, and develop new research methodologies. Define overall analytical objectives in relation to existing or proposed policy and identify required analytical resources. Forecast
intelligence gaps and initiate development of comprehensive collection plans to address these gaps. Perform long-range planning in support of existing and projected organizational mission requirements. Make assessments as to overall resource capability to answer existing/projected requirements, and identify resource shortfalls. Assist in the Development of Intelligence policy for collection management techniques and governing internal and external information sharing among member of the intelligence community.

**Minimum Education:** Must have at least a B.A. or B.S. degree or equivalent experience in a related field.

**Minimum Years of Experience:** Have or be able to obtain a security clearance at the TS/SCI level. Must have 10 years of experience in the required subject field, including 6 years of specialized experience. Additional education may be substituted for years of experience. At least 6 years practical technical experience directly related to the required area of expertise.

**SME III**

$133.06

**Functional Responsibilities:** Demonstrates expertise in a variety of the field’s concepts, practices, and procedures. May provide consultation on complex projects and is considered to be the top level contributor/specialist. A wide degree of creativity and latitude is expected. Responsible for planning and recommending an organization’s strategic and long-range goals. Typically coordinates and manages the preparation of gathering information, analysis, evaluations, and recommendations for proper implementation of programs in any of the following specialties: intelligence analysis and law enforcement analysis. Serve as a project leader directing the research efforts of more junior analysts including managing a wide range of professionals and practitioners in intelligence collection activities. Work with Government client to identify key competitive intelligence requirements. Determine research method and work approach and revise as appropriate. Analyze information from sources, assess the value of those sources, and initiate new analytical contacts to enhance mission effectiveness. Identify, plan, and manage all analysis activities, including support of all activities performed by Level I and Level II SME support staff as necessary. Ensure application of ‘best in class’ competitive intelligence methodologies to address industry issues. Serve as the key source for consultation on intelligence and law enforcement analytical issues. Represent Government client at national and international forums.

**Minimum Education:** Must have at least a B.A. or B.S. degree or equivalent experience in a related field.

**Minimum Years of Experience:** Have or be able to obtain a security clearance at the TS/SCI level. At least 10 years of experience in the required subject field, including 10 years of specialized experience. Additional education may be substituted for years of experience.

**SME IV**

$160.69

**Functional Responsibilities:** Demonstrates expertise in a variety of the field’s concepts, practices, and procedures. May provide consultation on complex projects and is considered to be the top level contributor/specialist. A wide degree of creativity and latitude is expected. Responsible for planning and recommending an organization’s strategic and long-range goals. Typically coordinates and manages the preparation of gathering information, analysis, evaluations, and recommendations for proper implementation of programs in any of the following specialties: intelligence analysis and law enforcement analysis. Serve as a project leader directing the research efforts of more junior analysts including managing a wide range of professionals and practitioners in intelligence collection activities. Work with Government client to identify key competitive intelligence requirements. Determine research method and work approach and revise as appropriate. Analyze information from sources, assess the value of those sources, and initiate new analytical contacts to enhance mission effectiveness. Identify, plan, and manage all analysis activities, including support of all activities performed by Level I and Level II SME support staff as necessary. Ensure application of ‘best in class’ competitive intelligence methodologies to address industry issues. Serve as the key source for consultation on intelligence and law enforcement analytical issues. Represent Government client at national and international forums.

**Minimum Education:** Must have at least a B.A. or B.S. degree or equivalent experience in a related field.

**Minimum Years of Experience:** Have or be able to obtain a security clearance at the TS/SCI level. May require an advanced degree in the area of specialty and/or on the job training and 16-18 years experience in the field or in a related area. At least 15 of experience in the required subject field, including 10 years of specialized experience. Additional education may be substituted for years of experience.

**SME V**

$209.16

**Functional Responsibilities:** Demonstrates expertise in a variety of the field’s concepts, practices, and procedures. May provide consultation on complex projects and is considered to be the top level contributor/specialist. A wide degree of creativity and latitude is expected. Responsible for planning and recommending an organization’s strategic and long-range
goals. Typically coordinates and manages the preparation of gathering information, analysis, evaluations, and recommendations for proper implementation of programs in any of the following specialties: intelligence analysis and law enforcement analysis. Serve as a project leader directing the research efforts of more junior analysts including managing a wide range of professionals and practitioners in intelligence collection activities. Work with Government client to identify key competitive intelligence requirements. Determine research method and work approach and revise as appropriate. Analyze information from sources, assess the value of those sources, and initiate new analytical contacts to enhance mission effectiveness. Identify, plan, and manage all analysis activities, including support of all activities performed by Level I and Level II SME support staff as necessary. Ensure application of ‘best in class’ competitive intelligence methodologies to address industry issues. Serve as the key source for consultation on intelligence and law enforcement analytical issues. Represent Government client at national and international forums.

**Minimum Education:** Must have at least a B.A. or B.S. degree or equivalent experience in a related field.

**Minimum Years of Experience:** May require an advanced degree in the area of specialty and/or on the job training and 20-22 years experience in the field or in a related area. At least 20 of experience in the required subject field, including 15 years of specialized experience. Additional education may be substituted for years of experience.

**Graphic Designer**

<table>
<thead>
<tr>
<th>Position</th>
<th>Pay Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graphic Designer</td>
<td>$55.03</td>
</tr>
</tbody>
</table>

**Functional Responsibilities:** Responsible for creating the terrain, structures, props and vehicles for the project. This includes but is not limited to building the geometry for each asset, creating textures and materials for assets, lighting of the environment, special effects and placing assets in the environment. Duties also include the illustration and development of scenes through storyboards that will later be rendered as motion graphic style montages and cut scenes. Must have an ability to brainstorm with Government clients and other artists and be able to take on tasks with a minimum of supervision. Must have advanced knowledge of 3D Studio Max, Adobe Photoshop, Zbrush, Unreal Development Kit (UDK), Traditional Art Tools, Adobe After Effects, and Adobe Soundboard.

**Minimum Education:** Must have at least a bachelor’s degree in fine arts or design.

**Minimum Years of Experience:** At least 5-7 years of related experience is required.